**FOOTBALL FEDERATION OF BELIZE**

**Proposed OPERATING Budget Estimates**

**For Year 2018**

**Date: JULY 24, 2018**

**Table of Contents**

[Executive Summary 3](#_Toc520212327)

[Revenue 5](#_Toc520212328)

[Expenditures 5](#_Toc520212329)

[Equipment 5](#_Toc520212330)

[Grassroots Program 6](#_Toc520212331)

[Competitions 6](#_Toc520212332)

[Governance 7](#_Toc520212333)

[Permanent Administrative and Technical Staff 7](#_Toc520212334)

[Administrative Cost 7](#_Toc520212335)

[Financial Management 7](#_Toc520212336)

[National Teams Men – Senior & Youth 8](#_Toc520212337)

[National Teams – Women (Senior & Youth) 8](#_Toc520212338)

[Training 8](#_Toc520212339)

[Infrastructure and Maintenance 8](#_Toc520212340)

# Executive Summary

This proposed Operational Budget Estimates for the Year 2018 is submitted for approval to the Football of Belize (FFB) Congress. The **proposed budget has a surplus of $132,144 (BZE)**. This budget has no provision for revenues to be earned from media rights, as a contract has not been finalized. This budget only makes provisions for operational funds and expenditures. The FFB, however, is in receipt of additional monies from the FIFA Forward Development Programme but the reporting and approval process is separate from the operational budget process. A separate presentation of the Forward Project will be made.

**Revenue**

**The total proposed revenues for 2018 is $2,746,728**. Seventy seven percent (77%) of the total revenues is from FIFA and twenty two percent (22%) is from CONCACAF. The FFB did not drawn down monies from the Solidarity Fund (Equipment and Travel Funds) from previous years, and as such a total of $1,112,779 was received in 2018. Monies from the One CONCACAF Programme for 2017 was received until 2018 and subsequently 2 years funds is allocated in this budget.

|  |  |  |
| --- | --- | --- |
| Source | Amount | Percentage |
| FIFA | $1,000,000 | 36% |
| One CONCACAF | $500,000 | 18% |
| CONCACAF – Nation Leagues Fund | $100,000 | 4% |
| Other Income | $34,000 | 1% |
| FIFA – Solidarity Fund (Equipment | $147,083 | 5% |
| FIFA – Solidarity Fund (Travel) | $965,646 | 35% |
| **Total** | **$2,746,729** |  |

**Expenditures**

**The total proposed expenditures for 2018 is $2,614,585**. Forty four percent (44%) of the proposed estimates is for all administrative related expenses, and forty two percent is allocated for the National Teams programs. The other expenses are for training, competitions, equipment, and grassroots programs. The table below provides a summary breakdown of the 2018 proposed expenditures.

**Table II – Expenditure Summary**

|  |  |  |
| --- | --- | --- |
| **Expenditures** | **Amounts** | **Percentage** |
| Equipment | 147,083 | 6% |
| Grassroots | 65,662 | 3% |
| Domestic Competition – Women | 50,000 | 2% |
| Domestic Competition – Men | 50,000 | 2% |
| Governance | 50,000 | 2% |
| Permanent Administrative and Technical Staff | 716,800 | 27% |
| Administrative Cost | 235,600 | 9% |
| Financial Management | 49,200 | 2% |
| Marketing and Communication | 30,000 | 1% |
| National Teams – Men | 1,032,940 | 40% |
| National Teams – Women | 62,300 | 2% |
| Training – Administrative | 30,000 | 1% |
| Training – Technical and Coaching | 25,000 | 1% |
| Infrastructure and Maintenance | 70,000 | 3% |
| **Total Expenses** | **2,614,585** |  |

# Revenue

The total proposed revenues for 2018 is $2,746,728. Seventy seven percent (77%) of the total revenues is from FIFA and twenty two percent (22%) is from CONCACAF. The FFB did not drawn down monies from the Solidarity Fund (Equipment and Travel Funds) from previous years, and as such a total of $1,112,779 was received in 2018. FIFA has now approved $1,000,000 for operation and are proposing to increase this amount to $1,500,000 for 2019 to 2022 cycle.

Monies from the One CONCACAF Programme for 2017 was received in 2018 and subsequently 2 years funds are allocated in this budget. The One CONCACAF program fund is $250,000 per year and is earmarked for grassroots, competitions, governance, and training. CONCACAF has also approved $100,000 per away-game to be used to defray travel cost for the Nation League Tournament.

The other income is estimated based on player registration fee and rental of space by BTL. The table below provides a summary of the revenue estimates.

**Table I – Revenue Summary**

|  |  |  |
| --- | --- | --- |
| Source | Amount | Percentage |
| FIFA | $1,000,000 | 36% |
| One CONCACAF | $500,000 | 18% |
| CONCACAF – Nation Leagues Fund | $100,000 | 4% |
| Other Income | $34,000 | 1% |
| FIFA – Solidarity Fund (Equipment | $147,083 | 5% |
| FIFA – Solidarity Fund (Travel) | $965,646 | 35% |
| **Total** | **$2,746,729** |  |

# Expenditures

## Equipment

Provision is made to spend the entire $147,083 in 2018. This is primarily for equipment needed for National Teams. FIFA commences a new financial cycle in 2019 to 2022 and new funds will subsequently be allocated for equipment.

## Grassroots Program

The Grassroots program and the School of Talent program will be conducted simultaneously during the visits of the Technical Director and his Team. The proposal is to hold 2 festivals in each district and to restructure the school of talent. The plan is to conduct the grassroots courses Monday to Saturday and have the festivals on Saturdays. Below is the calendar and breakdown of the cost for the programs:

**Table III – Grassroots Program**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | **Proposed Expenditures** | | | | | |
| **Districts** | **Months** | **Stipends** | **Lodging** | **Transportation** | **Food** | **Other** | **Total** |
| Toledo | January and September | $150 | $2,880 | $500 | $1,296 | $750 | $5,576 |
| Stann Creek | February and September | $150 | $2,880 | $300 | $1,296 | $750 | $5,376 |
| Corozal | February and September | $150 | $2,880 | $500 | $1,296 | $750 | $5,576 |
| Orange Walk | February and September | $150 | $2,880 | $300 | $1,296 | $750 | $5,376 |
| Cayo | February and October | $150 | $2,880 | $200 | $1,296 | $750 | $5,276 |
| San Pedro | March and October | $150 | $2,880 | $560 | $1,620 | $750 | $5,960 |
| Belize | March and November | $150 | $2,880 | $200 | $1,296 | $750 | $5,276 |
| Belmopan | March and October |  |  |  | $1,296 | $750 | $2,046 |
| **Totals** |  | **$1,050** | **$20,160** | **$2,560** | **$10,692** | **$6,000** | **$40,462** |

There is an additional expenditure for Stipends for School of Talent. This is a payment of $300 for 7 coordinators for 12 months. This totals to $20,255. The breakdown for the two programs is below:

Summary

Grassroots Program $20,231

School of Talent $45,431

**Total $65,662**

## Competitions

A provision of $50,000 each is made to assist in the administration of both male and female domestic competitions. This provision can be used to defray refereeing, transportation and awards cost.

## Governance

A provision of $50,000 is made to cover cost of Congresses and meetings.

## Permanent Administrative and Technical Staff

A provision of $716,800 is made to cover salaries and stipend for all employees and Executive Members respectively. This however, excludes provision for the Finance and Marketing employees that are budgeted for in subsequent expense categories. A total of $629,000 represents current salary estimates and $87,800 represents monies paid to former General Secretary and Technical Director as court settlement and severance payment respectively.

## Administrative Cost

Below is a breakdown of this cost.

**Table IV – Summary of Administrative Cost**

|  |  |
| --- | --- |
| **Expense Type** | **Amount** |
| Telephone | 20,000 |
| Water | 4,800 |
| Light | 24,000 |
| Fuel/Milage | 20,800 |
| Vehicle Repairs | 10,000 |
| Office Supplies | 15,000 |
| Cleaning Supplies | 5,000 |
| Maintenance of Office Equipment | 10,000 |
| Entertainment | 12,000 |
| Professional Services | 50,000 |
| Uniforms | 10,000 |
| Medical Insurance | 36,000 |
| Social Security | 18,000 |
| **Total** | **235,600** |

## Financial Management

This provision of $49,200 is salaries for the Finance Director and Finance Officer

**Marketing and Communication**

This provision of $30,000 is for the Marketing Director

## National Teams Men – Senior & Youth

Below table shows a listing of the National Teams (Male) matches and tournaments scheduled for 2018.

**Table V – Summary of National Teams Matches**

|  |  |
| --- | --- |
| **Tournaments/Matches** | **Amounts** |
| Grenada | 40,000 |
| Beach Soccer | 48,000 |
| Barbados | 140,000 |
| Other Friendlies | 75,000 |
| Male U17 | 81,720 |
| Male U19 | 59,880 |
| Nations League | 251,500 |
| 2017 Brought Forward Arrears | 261,000 |
| Contingency | 75,840 |
| Totals | $1,032,940 |

## National Teams – Women (Senior & Youth)

A provision of $62,300 is made for the U15 girls team to participate in the U15 tournament in Florida.

## Training

Below is the proposed training budget for 2018:

**Table VI – Training Summary**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Training Description** | **Location** | **Cost** |
| 1 | Administration Training | Belize | $15,000 |
| 2 | Affiliate Workshop | Belize | $15,000 |
| 3 | Coach Daniels Program | Belize | $25,000 |
|  | **Total** |  | **$55,000** |

## Infrastructure and Maintenance

A provision of $70,000 is made to maintain the facilities at the FFB. This amount includes an amount of $20,000 to insure the assets.

**­**